GUIDELINES FOR FACULTY IN THE CLASSROOM

What if a student in my face-to-face classroom is not wearing a mask?

Ask the student to put on a mask. If the student declines, ask the student to leave the room. If the student declines to leave, it is within your discretion to adjourn the class for the day on health grounds. You must report the student to the Student Affairs COVID-19 Education Office by filling out the online form at https://bit.ly/COVIDconcern A student who refuses to leave class is not permitted to return to class without Student Affairs COVID-19 Education Office permission. Faculty will receive documentation that the student is permitted to return to class.

If the student returns to class a second time without a mask, ask the student to put on a mask or leave the class immediately. If the student refuses, call UPD (352-392-1111) and refer the student to the Office of Student Conduct and Conflict Resolution for conduct charges by filling out the online form at https://bit.ly/COVIDconcern.

All students must wear masks in classrooms. Accommodations will not be granted for disability-related requests to not wear a face covering.

Am I required to wear a mask in a classroom with students?

Yes. And a face shield is not an acceptable substitute for a mask. It may be worn in addition to a mask.

How do I know if a student is "cleared" to be in my classroom?

The student can display on a cellphone the "cleared" status via One.UF. Instructors can also verify student status via the One.UF class roster and via the Canvas class roster. Departments can verify student status via the Student Return to Campus detail report. Academic Advisors can verify student status via the Student Quick View Dashboard.

Can a student who is not cleared be in the classroom?

No. If the student attempts to attend class, the student should be asked to leave the classroom and should be reported to the Dean of Students Office using the online form at https://bit.ly/COVIDconcern.

What should I do if a student requests an accommodation?

You should refer the student to the Disability Resource Center (online at disability.ufl.edu or by phone at 352-392-8565) and/or the ADA Office (online at https://ada.ufl.edu/ or by phone at 352-273-1094).

Are there cleaning materials available in the classroom?

Classrooms are cleaned regularly by Facility Services. Each classroom should be equipped with a bucket of disinfectant wipes. You and your students are encouraged to wipe down your work areas before and after use.

What should I do if a student does not feel well and contacts me?

If the student is physically present, you should ask the student to leave the class and contact the Student Health Care Center (online at shcc.ufl.edu or by phone at 352-392-1161) to schedule an appointment. If you have a virtual or hybrid class, students withheld from campus can participate remotely. You should follow the excused absence protocols outlined in the course syllabus.

What should I do if I feel ill?

You should not come to work, you should notify your supervisor, and you should call your physician. We also ask that you call UF Health Screen, Test & Protect at 352-273-9790 if you have COVID-related symptoms, if you test positive for COVID, or to arrange a test. As permitted under the ADA during this pandemic, UF is requiring employees who test positive for COVID to notify their supervisors or UFHR.

What should I do if I think I have been in close contact with someone who is COVID-positive?

A close contact is defined as someone who has been within 6 feet of an infected person for at least 15 minutes, starting from 48 hours before the start of symptoms until the time they are isolated. Call UF Health Screen, Test & Protect at 352-273-9790 to find about next steps, if any, if you believe you have been in close contact per the description above.

If I am placed in isolation or quarantine for a period of time due to potential COVID-19 concerns, how am I cleared to return to work?

UF Health Screen, Test & Protect will clear you for return to work and notify you, your supervisor and HR.

How can I share COVID-19 concerns?

Students, faculty, and staff can use the GatorSafe app to share COVID-19 concerns, ranging from a space needing a hand sanitizer dispenser to someone not upholding mask policies. UF staff will review every concern and follow up as appropriate.

COVID-19 is a highly infectious respiratory illness caused by a new, or novel, virus. COVID-19 is spreading quickly throughout the world and within the United States.

COVID-19 symptoms can range from mild to severe, and some people have died from the illness. The main symptoms are:

- Fever
- Cough
- Shortness of breath

Some people may have no symptoms at all or have some, but not all of the symptoms.

Other cold or flu-like symptoms also may appear, including:

- Fatigue
- Body aches
- Runny nose
- Sore throat
- Diarrhea
- Loss of sense of smell (anosmia) or taste (ageusia)

RESOURCES

OUR PLAN FORWARD
- coronavirus.ufl.edu

UF HEALTH SCREEN, TEST & PROTECT
- coronavirus.ufhealth.org
- Students can email if they are having issues with their status: student-screening@ufl.edu
- Or they can submit a question at: https://uf.tfaforms.net/439

STUDENT HEALTH CARE CENTER
- shcc.ufl.edu
- 352-392-1161
- Mon. – Fri., 8 a.m. - 4:30 p.m.

CONDUCT AND CONFLICT RESOLUTION
Inform the Student Affairs COVID-19 Education office by filling out the form at https://bit.ly/COVIDconcern

DISABILITY RESOURCE CENTER
- disability.ufl.edu
- 352-392-8565
- Mon. – Fri., 8 a.m. - 4:30 p.m.